

Company Newsletter No 8

circulated 9 March 2017

Trustees, 17 January 2017, Royal Leamington Spa

1 An accountable board

We reviewed all action points from November. We agreed and recorded what we had achieved, items large and small, short term and long term; we carried forward the uncompleted actions or accorded them lower priority.

2 Work in progress

Website delivery

- ★ We'll develop a proposal for integrated mapping, setting out benefits and costs.
- ★ We'll budget for replacing a server next year.
- ★ We'll consider a proposal for routine back-ups of our databases.
- ★ We've budgeted for work to switch the Geograph website to HTTPS.

Fundraising

- ★ We await a suitable response to an appeal for a volunteer online fundraiser.
- ★ We'll continue to seek sponsorship.
- ★ We've e-brainstormed fundraising ideas for future discussion.
- ★ We await a response from the Foyle Foundation to a grant application. [Rejected]
- ★ We await a response from Heritage Lottery Fund to our expression of interest in a grant for a Great War project suggested by John M. [Declined]
- ★ We'll continue to ask members to make regular donations.
- ★ We hope to develop income from legacies; we'll circulate a notice to members.

Educational ambitions

- ★ We will prepare to survey registered site users.
- ★ We will continue to seek feedback on the schools' site and ideas for improving it.
<http://schools.geograph.org.uk>
- ★ We will continue to explore ways of creating curated collections of images.

Outreach

- ★ We'll continue to develop practical ideas with help from a volunteer professional.

The websites

- ★ Some aspects will be addressed by the survey mentioned above.
- ★ We'll write to moderators about best practice in relation to suggestion tickets.
- ★ Proposals for the forum are being considered.
- ★ We're helping with preparation for work on the guidelines by volunteers.
- ★ Some information pages will be updated.

3 Other business

Chairman

Sebastian thanked Michael for his fundraising request in the forum. He was appreciative of fellow-trustees quietly progressing agreed tasks.

Company Secretary

- ★ We appointed Michael Dibb as Company Secretary on a permanent basis.
- ★ The annual return to Companies House has been submitted.
- ★ We agreed the minutes of the 2016 AGM.

Treasurer

- ★ A 12-month contract with Tiger Computing has been signed.

Policy documents

Charities are advised by the Charity Commission to have written policies regarding (1) conflicts of interest; (2) risk management; (3) investments; (4) complaint handling. We have written, agreed and adopted the first three of these together with a procedure for dealing with complaints from owners and occupiers. A procedure for handling other complaints and comments will be ready for our next meeting when we will consider how to make these documents publicly accessible.

Sebastian Ballard, chair

We welcome your feedback at trustees@geograph.org.uk

Geograph Project Limited is a company limited by guarantee registered in England & Wales No 7473967, charity No 1145621, registered office 49 Station Road, Polegate, East Sussex BN26 6EA. The directors of the company and trustees of the charity are: Sebastian Ballard (Chairman), Michael Dibb (Treasurer and Company Secretary), Peter Facey, Barry Hunter, Christine Johnstone and Robin Stott.